

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, December 6, 2017 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 3:04 p.m. and asked for a roll call. The results were as follows:

Jay H. Banks	Present
Dottie Belletto	Absent
Ryan F. Berni	Absent
Robert Bray	Present
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Steve Pettus	Present
Bonita Robertson	Absent
Melvin J. Rodrigue	Present
Michael Smith	Absent

The total number present at roll call was eight (8).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of October 25, 2017. Vice Chairman Bray moved approval, seconded by Secretary Groos. **Motion approved** with no additions, corrections, deletions or changes noted.

Vice Chairman Bray moved approval for the Employee Health Benefits for Medical and Reinsurance Insurance Program. Motion seconded by Director Hammond. **Motion approved.**

Vice Chairman Bray moved approval for the Employee Voluntary Benefits for Dental and Identify Theft Solution Insurance Program. Motion seconded by Director Banks. **Motion approved.**

Treasurer Pettus moved approval to contract with Empire Janitorial Sales & Services, LLC for Janitorial and Grounds Maintenance Services. Motion seconded by Secretary Groos. **Motion approved.**

Director Belletto entered the meeting at 3:13 p.m.

Vice Chairman Bray moved approval to contract with International Association of Exhibitions and Events for Partnership Agreement with New Orleans Convention and Visitors Bureau. Motion seconded by Director Jacobs. **Motion approved.**

Director Banks moved approval to contract with Mackie One Constructions, LLC for Phase II Roof Repair Services. Motion seconded by Director Belletto. **Motion approved.**

Treasurer Pettus moved approval to contract with Ramelli Janitorial Services, Inc. for Restroom Tile and Wall Restoration Services. Motion seconded by Secretary Groos. **Motion approved.**

Treasurer Pettus moved approval to contract with Barber Marketing, Inc. dba BMI Supply for Rigging Equipment. Motion seconded by Secretary Groos. **Motion approved.**

Director Jacob moved approval to ratify documents for October 2017: (1) Louisiana Technology Group, Inc. for VMWare Services Agreement. Motion seconded by Secretary Groos. **Motion approved.**

Other Business

Bryan Hayden, Vice President of Operations gave an update on NOLA Christmas Fest.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Treasurer Pettus moved adjournment, seconded by Vice Chairman Bray. **Motion approved** and the meeting adjourned at 3:34 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, December 6, 2017 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 3:35 p.m. and asked for a roll call. The results were as follows:

Jay H. Banks	Present
Dottie Belletto	Present
Ryan F. Berni	Absent
Robert Bray	Present
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Steve Pettus	Present
Bonita Robertson	Absent
Melvin J. Rodrigue	Present
Michael Smith	Absent

The total number present at roll call was nine (9).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of October 25, 2017. Vice President Bray moved approval, seconded by Treasurer Pettus. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Pettus moved approval for the Board Resolution approving and authorizing the negotiation and execution of a Cooperative Endeavor Agreement between the New Orleans Convention and Visitors Bureau, the Board of Commissioners for the Port of New Orleans, the Audubon Commission and the Ernest N. Morial New Orleans Exhibition Hall Authority. Motion seconded by Commissioner Hammond. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the Insurance Policies that were up for renewal.

Vice President Bray moved approval of the Flood Insurance, Workers Compensation, Public Officials Liability and Designated Benefit Plan Fiduciary Responsibility Renewals. Motion seconded by Treasurer Pettus. **Motion approved.**

Commissioner Guidry moved approval of the 2018 Operating & Non-Operating and Debt Service Budgets. Motion seconded by Commissioner Hammond. **Motion approved.**

Treasurer Pettus moved approval of the 2018 Capital Budget. Motion seconded by Commissioner Jacobs. **Motion approved.**

Commissioner Jacobs moved approval of the 2018 C2D2 Budget. Motion seconded by Commissioner Guidry. **Motion approved.**

Commissioner Guidry moved approval of the contract with Capital One, N.A. for Fiscal Agent and Investment Services. Motion seconded by Commissioner Hammond. **Motion approved.**

Commissioner Guidry moved approval of the contract with Liberty Bank & Trust Company for Fiscal Agent Services. Motion seconded by Treasurer Pettus. **Motion approved.**

Commissioner Belletto moved approval of the contract with Dorsey & Company to provide Investment Management Consulting Services. Motion seconded by Treasurer Pettus. **Motion approved.**

Commissioner Belletto moved approval to contract with JD Russell Consulting, LLC as the Small and Emerging Business Program Development Consultant. Motion seconded by Treasurer Pettus. **Motion approved.**

Commissioner Guidry moved approval to contract with Pyramid Audio Production Services for Furnish & Replace Theater Delay Speaker System. Motion seconded by Commissioner Belletto. **Motion approved.**

Treasurer Pettus moved approval to contract with HR&A Advisors, Inc. for Development Support Consultant. Motion seconded by Vice President Bray. **Motion approved.**

Commissioner Guidry moved approval to contract with PFM Financial Advisors, LLC for Project and Coordinating Advisor Consultant. Motion seconded by Vice President Bray. **Motion approved.**

Commissioner Belletto moved approval to contract with Jones Lang LaSalle Americas, Inc. for Project and Coordinating Advisor Consultant. Motion seconded by Commissioner Jacobs. **Motion approved.**

Commissioner Jacobs moved approval to contract with Howard Industries, Inc. dba Howard Technology Solutions for Individual Wi-Fi Gateways. Motion seconded by Secretary Groos. **Motion approved.**

Commissioner Guidry moved approval to ratify the Documents for October 2017: (1) Mainstage Theatrical Supply, Inc. for Procurement of Upgrade Control System to Unison Paradigm, and (2) StageRight Corporation for Procurement of Handicap Ramp. Motion seconded by Treasurer Pettus. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the September 2017 Financial Statements, Tax Statements and Investment Policy Review. Commissioner Guidry moved approval, seconded by Treasurer Pettus. **Motion approved.**

Treasurer Pettus exited the meeting at 4:22 p.m.

President Rodrigue welcomed J.D. Russell aboard as our new Small and Emerging Business Program Development Consultant. He stated that we look forward to working them and that their presentation was very impressive.

President Rodrigue stated that Search wide is moving forward with the GM position. He stated that they will begin interviewing the finalists. He stated that they are still on schedule and we should have someone on board by the end of December 2017.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Secretary Groos moved adjournment, seconded by Commissioner Guidry. **Motion approved** and the meeting adjourned at 4:35 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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